

PRECONCO LIMITED

EMPLOYMENT APPLICATION

PERSONAL INFORMATION (Please Print)

(Return with one (1) passport size photo)

LAST NAME:		OTHER NAMES:	
ADDRESS:		APT #:	CITY:
HOME TELEPHONE #:		BUSINESS TELEPHONE #:	
EMERGENCY CONTACT #:		NAME:	
POSITION APPLIED FOR:		<input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> TEMPORARY	SALARY EXPECTATIONS
DATE OF BIRTH:(DD-MM-YY)		COUNTRY OF BIRTH:	MARTIAL STATUS:
ARE YOU LEGALLY ENTITLED TO WORK IN BARBADOS?		HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE?	

EMPLOYMENT HISTORY

CURRENT EMPLOYER:		ADDRESS:	
NIS #		Registration #	
TYPE OF BUSINESS:	STARTING DATE: (DD-MM-YY)	LEAVING DATE: (DD-MM-YY)	REASON FOR LEAVING:
POSITION:		STARTING SALARY:	ENDING SALARY:
NAME AND TITLE OF SUPERVISOR:		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE PROVIDE TEL #:	
DESCRIPTION OF POSITION AND RESPONSIBILITIES:			
PREVIOUS EMPLOYER:		ADDRESS:	

TYPE OF BUSINESS:	STARTING DATE: (DD-MM-YY)	LEAVING DATE: (DD-MM-YY)	REASON FOR LEAVING:
POSITION:		STARTING SALARY:	ENDING SALARY:
NAME AND TITLE OF SUPERVISOR:		MAY WE CONTACT? () YES () NO	
		IF YES, PLEASE PROVIDE TEL #:	
DESCRIPTION OF POSITION AND RESPONSIBILITIES:			
<u>EDUCATION</u>			
	NAME AND ADDRESS	COURSE	LEVEL COMPLETED
SECONDARY SCHOOL			
UNIVERSITY			
COLLEGE			
COMPUTER SKILLS (Please check where appropriate):			
	BEGINNER	INTERMEDIATE	ADVANCED
WORD			
EXCEL			
POWERPOINT			
OTHER (Please specify)			
CONDITIONS			
ARE YOU WILLING TO WORK AT ANY SITE ?(Local and overseas)			
ARE YOU WILLING/ABLE TO CLIMB ON WORK SITES?			
ARE YOU WILLING TO START WORK BEFORE 7.30 AM AND FINISH LATER THAN 4.00 PM WITH SHORT NOTICE?			
ARE YOU WILLING TO WORK WEEKENDS WITH SHORT NOTICE?			
DO YOU KNOW ANYONE IN PRECONCO. LTD? (If yes, please state their names)			
DO YOU HAVE A VALID DRIVING LICENSE?			
REFERENCES (Please provide three business references that we may contact)			
NAME	OCCUPATION	COMPANY	TELEPHONE #

APPLICANT'S CERTIFICATION AND AGREEMENT

Please Read the Following Carefully:

By signing below, you certify that the information contained in the employment application is true and complete. You understand that the company may verify any information contained in the employment application, except where specifically indicated to the contrary. You understand that should the Company employs you and falsified statements on this application are made, this will be considered as sufficient cause for dismissal.

In the event that Preconco Ltd. hires me, I hereby agree to comply with the Company's rules and regulations, Safety policies, time keeping and good industrial conduct. I understand that failing to do so could result in dismissal.

Signature of Applicant:

Date:

FOR OFFICE USE ONLY

JOB TITLE		
RATE OF PAY		
DATE OF EMPLOYMENT		
Interviewed by: (Section in-charge)		
Interviewed by: (Safety in-charge)		
Approved by: (Area Manager)		
H R Department:		